

## **Curtis Creek School District Reopening Plan**

### **General Measures**

- The district participates in weekly meetings with the Public Health Officer. We follow daily information/updates from local and state authorities, as well as monitor the Tuolumne County Dashboard to determine current disease levels and control measures in our community.
- The Curtis Creek School District COVID-19 prevention plan can be found in the folder.
- No student will be denied access to education based on underlying health conditions, socioeconomic status, race, or gender.
- Individualized Education Plans and Section 504 plans developed under the US Rehabilitation Act of 1973, will be supported in the appropriate educational model provided by the district (ie. in-person, hybrid model, distance learning model)
- Devices and access to hotspots will be provided to families in order to meet equity and accessibility concerns.
- Social Emotional Learning (SEL) curriculum will be made available to all classrooms, and mental health support by Tuolumne County Behavioral Health will be provided on an as needed basis.
- Potential learning loss from the school closure in March 2020 will be addressed by this upcoming school year's teacher through review of the previous year's curriculum (already established in current grade level curriculum), communication with previous grade level teachers regarding areas not previously covered, Title 1 and special education services for qualifying students, and small group/individual instruction by teacher.
- If traditional daily transportation is unavailable, Curtis Creek School District will work with families to provide access to the school campus.
- Under the exemption from licensure, Curtis Creek School District will provide Curtis Creek Staff school aged children with childcare during the essential CCSD employee's scheduled work day. Students will be grouped according to assigned cohorts in order to minimize possible transmission. All CDPH guidelines will be followed.

### **Promote Healthy Hygiene Practices**

- Students and staff will be taught and techniques will be reinforced for washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes. (See Handwashing/Hygiene Procedures document in folder)

- Hand sanitizer dispensers have been installed in each classroom and cafeteria. 4 handwashing stations will be placed on the playgrounds- 2 on primary, 1 on 4/5/6, and 1 on 7/8.
- Students and staff will be encouraged to wash their hands based on established routines. (See Handwashing/Hygiene Procedures document in folder)
- Supplies that support healthy hygiene behaviors will be provided and replenished daily. (i.e. soap, tissues, no-touch trash cans, face coverings, and hand sanitizer)
- Publish in August, September, October newsletters to staff and parents information on immunization against influenza.
- Families will be provided with the CDC “Slow the Spread” poster in their return to school packet.

### **Face Coverings**

- Face coverings must be worn in accordance with CDPH guidelines unless a person is exempt as explained in the guidelines. Face masks, or face shields with appropriate drape may be used.
  - Transitional Kindergarten-2nd Grade face covering will be strongly encouraged
  - 3rd-8th grade and staff face coverings will be required, unless exempt
- Students, parents, and staff will be educated on the use and cleaning of face coverings.
- When not in use students and staff will properly store their face covering in an appropriate place.
- Students without proper face coverings will be offered a face covering. Students who refuse to wear a face covering will have parents contacted, educational materials will be provided, and a possible alternative educational placement will be offered.
- Employees handling or serving food must use gloves in addition to face coverings.

### **Ensure Teacher and Staff Safety**

- Train staff on social distancing and face coverings in accordance with CDPH guidelines and Cal/OSHA standards.
- Assign staff who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk to appropriate tasks to lessen exposure.
- All staff meetings and trainings will be conducted virtually.
- Staggered breaks and lunch schedules will be provided in designated rooms or outside with appropriate social distancing.

- Staff will participate in daily symptom monitoring at the District Office.

### **Intensity Cleaning, Disinfection, and Ventilation**

- All drinking fountains will be closed to use. A personal water bottle will be provided to each student. Cleaning of the water bottle will be completed by staff on a weekly basis.
- Individual student supplies and manipulatives will be stored in pencil boxes. Items will be disinfected on a weekly basis.
- Transitional Kindergarten/Kindergarten toys will be individually bagged and disinfected between uses.
- Playground equipment will be provided to individual students in a structured setting and disinfected between uses.
- Playground structures will be sanitized between usage. Students will use the handwashing station before and after structure use.
- All cleaning products are Tuolumne JPA approved for use against COVID-19. All staff will be trained in proper usage by the “Get Trained Safety” training program. All staff will use proper PPE when cleaning and disinfecting.
- Classrooms will be cleaned twice a day.
- All high touch points in the bathroom will be cleaned every 2 hours.
- Students will use the bathroom one at a time.
- Buses will be cleaned after each route. PPEs and hand sanitizer will be available on each bus for staff and students.
- Pacific Gas and Electric has upgraded all HVAC systems. MERV 13 filters will be changed every 3-6 months. Each HVAC system has economizers to provide outside air flow. All windows have screens for outside air ventilation.
- Custodial, office, and staff rooms are equipped with all PPEs located in one self contained storage compartment.
- Cleaning and disinfecting procedures and schedules have been developed and staff trained. Procedures and schedules will be evaluated every 3 months.
- Well water is tested by Aqua Lab frequently.

### **Implementing Distancing Inside and Outside the Classroom**

#### ***Arrival and Departure***

- Bus seating will be at 50% capacity with staggered seating every other seat, with open windows to the greatest extent practicable.
- Minimize contact between students, staff, and families at the beginning and end of the school day by staggering arrival and dismissal times. Minimize contact between adults at all times.

- Designated routes for entry and exit on campus are well established and clearly marked.
- 4 symptom screening checkpoints will be established upon arrival for students and staff
  - District office for staff, 4/5/6 playground for those students, in front of the “B” building for 7/8 students, and in front of the Mustang Mural for TK-3 students.
  - There will be a screening checklist, which includes a symptom check, and temperature check (100.4F+).
- Each bus has hand sanitizer dispensers and PPEs located at the stairwell.

### ***Classroom Space***

- Hybrid model will allow for two separate cohorts of students with a maximum of 14 students in each classroom.
- Teachers will prioritize the use of outdoor space for activities when practical.
- Teachers, not students, will move between classrooms as needed. If student movement between classrooms occurs, classrooms will be disinfected between uses while students are outside on break.
- Unnecessary furniture has been removed from each classroom allowing for 6 feet of space between desks and the teacher work area. No shared tables are being used. All students have individual desks. All designated play areas will allow students to maintain appropriate distancing.
- Proper signage will be posted to remind students of physical distancing.
- No large group gatherings will be permitted (Assemblies, dances, performances, etc). Such gatherings may be offered virtually.
- Facility usage will not be allowed by outside organizations for the 2020-21 school year.
- Band class will be offered virtually.
- Singing will be done outdoors with appropriate physical distancing.
- Assignments will be turned in digitally or in a school provided folder that will sit 24 hours prior to teacher grading.
- Plexiglass screens have been installed in both the District Office and the School Office. New plexiglass has also been installed along the cafeteria serving line.

### ***Non-Classroom Spaces***

- All visitors will be required to participate in the symptom screening protocol and will be given 10 minutes to remain on campus.
- Volunteers will not be allowed on campus until it is safe to do so.

- When weather conditions permit, outdoor space will be used for classroom instruction, recess, and lunch.
- Scheduling will minimize congregate movement on campus as practicable.
- When weather conditions permit, students will eat lunch outdoors.
- During inclement weather students will eat in the cafeteria. Two grade level cohorts at a time, utilizing maximum seating availability (two students per 8ft. table, all facing the same direction).
- Meals will be individually bagged or plated
- Recess will be single cohorts in designated spaces that are participating in structured recess activities.

### **Limit Sharing**

- Each student's belongings will be separated and kept in individually labeled storage containers, cubbies, or areas. Personal belongings are taken home each day.
- Adequate supplies will be provided to minimize sharing. Shared supplies and equipment will be cleaned and disinfected between uses.

### **Train All Staff and Educate Families**

- All staff will be provided COVID-19 training by the "Get Safety Trained" program.
- Parents and staff will be provided with CDC COVID-19 related educational materials.
- Students and parents will be provided video trainings from "EducationAdminWebAdvisor."
- Families will be trained on how to use Chromebooks, how to access Google Classroom, and any other digital platforms used by their child's teacher.
- All training will be provided in printed material, virtually, or via phone call.

### **Check for Signs and Symptoms**

- Confidentiality will be maintained at all times.
- Staff will work diligently to prevent discrimination against students who (or whose families) were or are diagnosed with COVID-19 or who are perceived to be a COVID-19 risk.
- Families and staff are recommended to symptom check and temperature screen daily prior to arriving at school.
- Actively encourage staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home.
- Staff and students who are ill will be encouraged to stay home without fear of reprisal. Policies will clearly be explained to all parties.

- Symptom screening for all staff and students will occur upon entering the facility.
- Visual wellness checks will be conducted daily as students enter the bus.
- Temperatures will be taken with a no-touch thermometer.
- Hand sanitizer will be used at the time of symptom screening.
- Response Team protocol will be followed for any incident of possible exposure.
- Parents and students will not be penalized for missing class. Every attempt will be made to check in daily with students via: Zoom, work packets, and teacher office hours. There will be no perfect attendance awards given.

### **Plan for When a Staff Member, Child, or Visitor Becomes Sick**

- Isolation for an ill student will be provided in a separate designated room in the office. Additional space will be available in the Learning Commons, District Office Board Room, or an unused classroom with adult supervision.
- A facing covering will be provided if the student is not nauseous or vomiting.
- Parents will be contacted and required to pick up their child within 30 minutes. If a parent is unavailable, an attempt will be made to an emergency contact. If a parent is unable to pick up their child a staff member will transport the child by district van to a location determined by the parent or emergency contact.
- The designated area used by any individual suspected of being infected with the virus that causes COVID-19 will not be used before cleaning and disinfection occurs. To reduce the risk of exposure, wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as practicable. Proper PPEs, disinfectants, and ventilation will be used for cleaning.
- All students, including students with disabilities, will have access to instruction and supplemental services when out of class.
- Distance learning independent study will be offered based on the unique circumstances of each student who would be put at risk by an in-person instructional model.
- Response team will follow proper procedures based on flow charts and protocols in alignment with CDPH guidelines.

### **Maintain Healthy Operations**

- Staff absenteeism is tracked and we have several trained substitutes that are available if needed. While distance learning our teachers are working as a team and would be able to stand in if their partner is unavailable.
- TCSOS absence tracking form sent weekly to TCPH. Hand out COVID 19 Illness and Quarantine Guidelines regarding illness and isolation protocols.
- Substitutes on the roster will be trained in all COVID-19 related procedures and protocols.

- Students and staff will be monitored daily for illness and symptoms.
- Dede Fulkerson, District Office Human Resource contact, is the designated staff member who is responsible for responding to COVID-19 employee concerns. Members of the Response Team (Terri Bell, Sherri Wels, Cindy Rhorer, Angela Howard, Dede Fulkerson, and Diana Funderburk) are trained to respond appropriately to exposures and closures in order to notify local health officers, staff, and families in a prompt and responsible manner.
- Communication by phone and email will be utilized to allow staff and families prompt notifications of exposures and closures, while maintaining confidentiality.

### **Considerations for Reopening and Partial or Total Closures**

- State and local orders and health department notices will be checked daily about transmission in the area or closures. Operations will be adjusted accordingly.
- A tiered structure will be used to determine school closures.
  - A classroom cohort must stop in-person instruction if there is a confirmed case within the cohort.
  - The school must stop in-person instruction if multiple cohorts within the school have confirmed cases or once more than 5% of the school's population has tested positive.
- A partial or full reopening will ultimately be determined by the Public Health Department based on the data for Tuolumne County.

While the Order is in effect parents, teachers and staff are to use physical distancing in the community and are discouraged from gathering elsewhere. At least weekly contact will be made with Public Health via Zoom. All students will be given devices to use during distance learning, work packets will be given weekly along with teacher office hours and daily distance learning contact. Meal distribution will be available each Monday from 11-1. Curtis Creek staff is working diligently to provide access, equitability, and engaging activities for all students.